

**Office of State Budget and Management**  
**Establish New, Receipt-Supported Positions**  
(G.S. 143-34.1)

**Agency:** Crime Control and Public Safety

**Division:** Alcohol Law Enforcement Division

**Budget Code:** 14900

**Center Title:** Alcohol Law Enforcement State Funds

**Center Number:** 1410-410

**\*\*\* Position Information \*\*\***

**Proposed Classification:** Processing Assistant V

**Proposed Salary Grade:** 61

**Salary Range:** \$34,000

**Proposed Effective Date:** 02 / 01/ 20

**Number of Positions:** 2

	<b>Center Authorized Budget</b>	<b>Current Request</b>
Total Budget	\$ 8,739,882.00	\$ 85,336
Receipts	-0-	\$ 85,336
Appropriation	\$ 8,739,882.00	\$ 85,336

**Funding Source(s):** The funding will be provided from the administrative costs authorized for the North Carolina Education Lottery.

**Justification for Position (including description of duties and responsibilities):**

This position are being established to provide most of the administrative functions of the ALE Division in support of the North Carolina Education Lottery. These positions will receive lottery retailer applications, process those applications by entering them into a master data base, reviewing the applications for completeness, forwarding the applications to ALE Agents for investigation, receiving the application investigations and notifying the Lottery staff as to the outcome of the investigations. These position will perform computerized criminal history record and Administrative Office of the Courts criminal records checks for lottery retailer applicants. These positions will receive and record all inspections and audits

performed by ALE field personnel. These positions will record information related to the ALE Division's support of the Lottery and produce required statistical reports.

Chapter 18C of the NC General Statutes adds to the statutory duties of ALE Division the investigation, enforcement and regulation associated with retailers of the NC Education Lottery. These positions are being requested to perform the administrative functions of the statutory requirements of Chapter 18C.

Statutory Reference for Request: 18C XXXXXXXXXXXX

Cassandra Skinner  
Presentation to be made by

Special Assistant to the Secretary Of CCPS  
Title

B. E. Beatty  
Agency Head Signature

David J. Cury  
State Budget Officer Signature

SCJ  
1/23/06